



**SOUTHERN RC&D MARYLAND**  
**RESOURCE CONSERVATION AND DEVELOPMENT, INC.**

July 12, 2010

SOUTHERN MARYLAND RC&D, INC.  
COUNCIL MEETING MINUTES – APRIL 22, 2010

Chair Patricia Pinnell called the RC&D Council meeting to order at 7:06 PM. The following members were in attendance:

**RC&D Members:**

Jim Bardsley, Anne Arundel Forest Conservancy District Board  
Luis Dieguez, Charles Soil Conservation District  
John Downs, Southern Maryland RC&D Board Appointed  
John Gray, Calvert County Commissioners  
Phillip Jones, Southern Maryland RC&D Board Appointed  
Michael Pellegrino, Charles County Commissioners  
Patricia Pinnell, St. Mary's Forest Conservancy District Board  
Jennifer Snoddy, Southern Maryland RC&D Board Appointed  
Olga Walter, Southern Maryland RC&D Board Appointed  
Tommy Wright, Southern Maryland RC&D Board Appointed  
Bruce Young, St. Mary's County Commissioners

**Others:**

Buddy Bowling, USDA NRCS Southern Maryland RC&D Coordinator (via Telephone)  
Denitra Brawner, Southern Maryland RC&D Office Associate  
Franklin Holley, Southern Maryland RC&D Program Officer  
Matthew Moreland and mother Karen, Eagle Scott

There was a Quorum at this meeting.

## **INTRODUCTION**

Pat Pinnell welcomed everyone to the meeting.

## **OLD BUSINESS**

Matthew Moreland, an Eagle Scout from Calvert County gave a presentation about his project which RC&D donated \$203.00. He built six osprey boxes. He placed four at Kings Landing Park and donated the other 2 to the park. He will make three informational signs that will be placed at the park. He will add the RC&D logo to the informational signs. Matthew thanked the Board for the donation.

### Treasurer's Report

Denitra Brawner read the Treasurer's Report for the third Quarter. The Treasurer's Report will be filed for audit.

Denitra reported that there is a CD that matures June 10 and we do not meet again until July. Do we want to roll the CD over or take it out? Luis made a motion to renew CD #75. Bruce second. Motion was passed.

### Conflict of Interest Form

Pat stated that there are disclosure statements on the table and if anyone has not turned those in to please read and sign tonight and leave them with Denitra.

### Review Previous Minutes

John Gray suggested the minutes be shorter. Jim said to indicate when there is a quorum. Jen Snoddy made a motion to dispense with the reading of the minutes. Olga Walter seconded and the motion was passed.

### Office Relocation Update

Bruce showed location of the building. Hope to move in by October 1<sup>st</sup>. More discussion was had about the building. Olga said that we need to request what we need from NRCS.

### Policies & Procedures

Franklin went over the Policies and Procedures. She made it clear that changes can be made when needed after the policy is adopted. Bruce made a motion to adopt it with changes. Olga seconded. Motion was passed. Franklin thanked the committee members for their help.

## **NEW BUSINESS**

### Program Officer Items

Franklin thanked everyone for the donation to St. Jude when her uncle passed away.

The latest newsletter is on the website.

A few calls were made regarding finding a lawyer for RC&D. Franklin is waiting for a phone call from Henry Bogdan, Managing Director, Public Policy and Advocacy at Maryland Nonprofits.

Water Shutoff – Office will be closed 4/28/10 from 8am-Noon. Work will be done to the water system so they have to shut the water off.

Conflict of Interest Disclosure Reminder – She reminded everyone to turn in their signed Conflict of Interest forms

Navy – Shoreline work is being done at the Theodolite Tracking Station site. The scope had to be reduced. Scope revisions have been sent to NAVFAC. Franklin received an email for approval from NAVFAC. Franklin wanted to make sure the board is ok with an email approval. They are OK with the email.

Student Board Members – A teacher at North Point High School is interested in talking with RC&D. The board said to go ahead move forward.

Franklin had a teleconference about the trail towns program with various people. They wanted to know if RC&D was interested in having an SCA intern to help with the Potomac Heritage Trail. National Park Service could potentially pay for the intern. Olga said that National RC&D has grants that could pay for the intern. A policy for internship needs to be added to the Policy and Procedures manual. Franklin will keep working on this.

Web – Networking & Transparency

There will be a Forage Web Resources page added to our website. Franklin has been working with Elmer, Les, Buddy and the folks at National Plant Material Center to get information to post on the website. A calendar will be added to the website. She wanted to give the board an option of putting the Policies & Procedures, 990, Agendas and Minutes on the website.

Olga made a motion to add the agenda, minutes, calendar and any other items deemed appropriate by the executive committee to the website. Mike seconded. Motion was passed.

At the Leadership forum someone had brought up adding testimonials on the website. Franklin just wanted the board to think about that.

Bruce and Olga were against getting a Facebook Fan Page. Bruce is worried about security.

Charles County Environmental Expo was great. The Calvert County's Green Expo will be held on May 2nd. Franklin recommended RC&D Board members attend. Bruce made a motion to register. Olga seconded. Motion was passed.

FHFH Update – Final report was sent in for the mini grant. FHFH are accepting donations for Cookbooks. Let Franklin know if you wish to get one.

Millbrook Grist Mill was selected to be on the Preservation Maryland 2010 Endangered Maryland List. Franklin needs to know if RC&D wishes to pursue a trust with the Silbaugh Family (owners of the Mill) and be part of a committee. Mike motion to pursue the MOU. Bruce seconded. Motion was passed.

Coordinator Item

Buddy Bowling reported that he sent an email out about the Civil Rights Advisory Committee (CRAC) wanting to hold their October meeting at the African American Heritage House in La Plata. Bruce made a motion to go forward with the meeting. John Downs second. Motion was passed.

County Budget

All county budgets were submitted. St. Mary's will give level funding. Pat will have Bill check on Calvert County. We have heard nothing from Charles County.

Update Award Criteria

Bruce recommended changing the criteria to 3 years instead of 5 years. Pat told everyone to take the criteria home and review it. If you have any questions or comments contact either Bruce, Olga or Luis. The document can be adopted at a later date.

**For the Good of All**

Jim said that Oxbow has a proposal for permit and he needs permission to send it to Pat.

Bruce said that Earth Day event next year will be 4-17-11 from 12:30pm-4:30pm in Leonardtown. He hopes RC&D can be a part of that.

Envirothon competition will be next Thursday at a farm in Redgate from 8:30am-1:00pm.

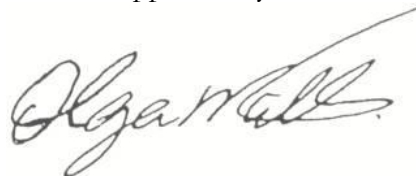
Pat is still working on the RC&D Credit card. They had the wrong Federal ID #.

Pat thanked everyone for coming.

The meeting was adjourned at 10:04 PM.

The next meeting will be July 15, 2010.

Reviewed and Submitted for  
Council Approval By



Olga Walter  
Treasurer/Secretary